



St George's Catholic Primary Voluntary Academy



SUDBURY HILL, HARROW, HA1 3SB

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Dear Parents,

Re: Breakfast and Afterschool Club booking system.

Dear Parents,

Things are progressing well at our end, and we are now in a position to share more information about the implementation of our new booking system.

WHAT IS CHANGING

Account: Your account will automatically be created by importing yours and your child's data from our School Management System.

Our School Management System will remain the child's primary source of data. Therefore, any changes related to yours and your children's data including health care plans, emergency contact details, and authorised collectors will have to be notified to the school by you. Please inform us of any changes.

Bookings: From your account, you will be able to make or cancel bookings, access past bookings details and payment history 24/7. Bookings will be made online instead of filling forms, sending emails or calling us.

Payments: Payment will be made at time of booking.

Childcare voucher and TFC: Childcare voucher will continue to be paid in the same way as before direct into the Schools Bank account, and will be added to the magic bookings system, based on how much you are planning to pay with the tax-free scheme. **You will still need to instruct your Tax-free scheme to pay us.**

WHERE TO FIND YOUR ACCOUNT

To access your account, click the link 'Book online St Georges Catholic Primary School.'

When you get to the login page, then click the 'Forgotten Password' hyperlink, enter the email address we've sent this email to in the field, and follow the instructions received in the email to create your password. Check your junk folder if you don't see the email in your inbox.

Thank you for your cooperation.

Yours sincerely

Deirdre Monaghan