

Curriculum and Extended Schools Committee

The committee's responsibility is:

- To ensure that all curriculum responsibilities, laid on Governors by the Government, are met. This includes setting and monitoring school targets, monitoring the School Development Plan (SDP), recommending policy, as and when required, on teaching & learning and pupil related issues and to consider any curriculum or pupil related initiative that the Government may suggest.
- To advise on the curriculum and pupil related content of the School Development Plan and liaise with the Headteacher and School Leadership Team with regard to:
 - Curriculum
 - Pupil support and welfare and well-being
 - Pupil attainment and progress, including for identified groups
 - Attendance
 - Behaviour and Discipline
 - Extra-curricular provision
- To be responsible for those school policies categorised as Pupil policies.
- To advise the Governing Body on the development of a range of community services and extended school activities, to help meet the needs of its pupils, their families and the wider community. (E.g. Childcare, Out of Hours Learning, Lifelong Learning, , Health and Social Services, Cultural and Sporting Activities, Other Services for Children and Young People, Community Regeneration, IT).
- To promote and support community focused services and activities, particularly in the context of the School Development Plan, and identified targets for action.
- To be responsible for the development and annual review of relevant policy.
- To monitor and review the provision for community services and activities and the use of community facilities.
- To liaise with the local authority and consult with other local partners in developing services and activities.
- To consider community matters specifically referred to the committee.
- To consider the financial aspects of community matters.
- To ensure that community services and activities do not interfere with pupil education or promotion of standards of achievement.
- To secure supplementary funding sources for community services and out of school activities, thereby ensuring sustainability and safeguarding the school's delegated budget.
- To consider complaints relating to community services and activities.

Finance and Premises Committee

This committee's responsibility is:-

1. To advise the Governing Body on priorities for the maintenance and development of the school's premises, including Health and Safety.
2. To oversee arrangements for repairs and maintenance.
3. To make recommendations to the Finance Committee on premises-related expenditure.

4. To oversee premises-related funding bids, in consultation with the Headteacher and the Finance Committee.
5. To oversee arrangements, including Health and Safety, for the use of school premises by outside users, subject to Governing Body policy.
6. To establish and keep under review a Building Development Plan.
7. To establish and keep under review an Accessibility Plan.
8. To establish with the Headteacher a balanced and sound Annual Budget and 3 year Financial Plan for approval by the Governing Body.
9. To monitor the budget and authorise any variations where appropriate.
10. To ensure audits are carried out and implement any recommendations through an appropriate action plan.
11. To review all major contracts and single source suppliers, ensuring 'best value', for approval by the Governing Body.
12. To advise the Governing Body on the financial implications of any initiatives and developments.
13. To ensure that the School Premises and Grounds are managed effectively and consider any major accommodation requirements.
14. To ensure that the School's Health, Safety and Environmental Policies meet the requirements of the Local Authority and complies with Statutory Acts and Regulations.
15. To ensure that appropriate Governance, Financial and H.S.E. policies are prepared for approval by the Governing Body and monitor their implementation.
16. To ensure that Risk Management procedures are in place and advise the Governing Body on any significant issues.

Admissions Committee

This committee's responsibility is:-

1. To determine, within Diocesan provisions and the Governing Body policy, whether any child should be admitted to the school.
2. To review admissions arrangements and to make recommendations for changes to the governing body.

Discipline Committee

This committee's responsibility is:-

1. to review, as the need arises, the Headteacher's exclusion decisions.
2. The committee is required to be notified by the headteacher of any exclusion, and to meet in order to consider the circumstances in which the pupil was excluded and to consider any representations about the exclusion made by the parent. In cases where reinstatement is a practical option, to consider whether the pupil should be reinstated immediately or by a particular date or not reinstated.
3. The chair of the committee will have power to take action to reinstate an excluded pupil if the pupil would, in consequence, not be able to take a public examination.
4. The committee will comprise of three governors. The Headteacher may not be a member. The quorum for the committee shall be three governors.

Staff Dismissal Committee

A Governing Body decision, that someone working at school should be dismissed, must be delegated to the committee, who will then follow guidelines for dismissal of staff set by the DCSF and the Diocese.

Any appeal against the decision of the committee must be heard by a separate committee of governors with the same number of members.

The committee will comprise of three governors. The Headteacher may not be a member.

Pay and Staffing Committee

The responsibility of this committee is:-

1. To review annually the salaries of all staff, in line with the school's Pay Policy.
2. To recommend changes/modifications to the pay policy in the light of changes in pay and conditions of service legislation and experience, when applying the Pay Policy.
3. To consider all implications to the pay structure within the school, arising from the Performance Management Policy.
4. Any appeal against the decision of the Pay Committee must be heard by a separate committee of governors with the same number of members.
5. The committee will comprise of a minimum of 3 governors, one of whom must be the Chair of the Governing Body. The Headteacher may not be a member but can attend in an advisory capacity.