



## St George's Catholic Primary Voluntary Academy

### CHARGING AND REMISSIONS POLICY

The Governors wish to ensure that all children have access to all areas of the life of the school, regardless of the parents'/carers' ability to pay.

#### ACTIVITIES

In the event of activities organised by the school **during school hours**, parents may be expected to pay for the following: individual or group music tuition and the board and lodging element of all residential visits.

Charges will be made for optional courses or activities, which fall **wholly or mainly outside** school hours (this does not include any activity that is required by the National Curriculum or to fulfil statutory duties relating to Religious Education). Charges made for such activities may include an element for;

- Pupils' travel costs
- Pupils' board and lodging costs
- Materials, books, instruments or other equipment
- Additional staffing costs incurred
- Entrance fees to museums, theatres etc
- Insurance costs

#### VOLUNTARY CONTRIBUTIONS

The school may seek voluntary contributions for activities falling outside those described where charges may be made.

- Such contributions are voluntary
- Pupils will not be treated differently according to whether parents have made a contribution.
- Activities may not take place if there is insufficient financial support.

## **REMISSIONS**

Pupils whose parents/carers receive benefit (or are otherwise in serious hardship) may be entitled to remission of charges. The Headteacher and Governors will consider sympathetically cases of genuine need seeking help with these charges and will endeavour to remit those they feel are necessary from the school's budget or an alternative source. Any discussions with parents, or decisions made, will be confidential.

## **REVIEW**

This policy will be reviewed in accordance with the review schedule.